

Executive Decisions to be taken – January 2015

DECISION MAKER CABINET MEMBER HEALTH & WELLBEING COUNCILLOR GJ POWELL			
Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
26 January 2015	<b>KEY</b>	<p><b>Recommissioning of the current Healthy Child Programme 5-19 (school nursing) contract and extension of current contract prior to commencement of formal tendering process.</b></p> <p>The purpose of the report is to secure approval to ensure a contract is in place for the 5-19 Healthy Child programme contract including National Child Measurement Programme (NCMP) post 31st March 2015. This will require the current contract to be extended by 12 months to allow integration with other key services.</p>	<p>Adults &amp; Wellbeing, Public Health</p> <p>Alison Merry, Consultant</p>

DECISION MAKER CABINET MEMBER CORPORATE STRATEGY & FINANCE: COUNCILLOR AW JOHNSON, LEADER OF THE COUNCIL			
Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
January 2015	Non Key	<p>Social Value Statement</p> <p>To secure member approval for a council 'Social Value Statement'</p>	Wayne Walsby? Chased 12.01.15

DECISION MAKER CABINET MEMBER CORPORATE SERVICES COUNCILLOR PM MORGAN			
Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
	Non Key	<p>Fee Policy Mobile Home caravan sites</p> <p><i>New legislation allows the Local Authority to charge a fee for administering and enforcing its duty in relation to licensing mobile home</i></p>	<p>Economy, communities and corporate directorate.</p> <p>Claire Corfield</p>

		<i>parks</i>	
	Non Key	Review of Gypsy and Traveller Policy To consider implementing new policy	Economy, Communities & Corporate Claire Corfield

### Executive Decisions to be taken – February 2015

DECISION MAKER COUNCIL				
Meeting / Decision Date (on or after)	Issue Type	Purpose & Report Title	Portfolio Holder	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
6 Feb 2015	<b>B&amp;BF</b>	2015/16 Budget Setting	Corporate Strategy & Finance	
6 February 2015	<b>B&amp;PF</b>	Pay Policy Statement	To approve the annual pay policy statement for publication; and to approve individual salary packages in excess of £100,000 before commencing recruitment.	ECC Bill Norman
DECISION MAKER CABINET				
Meeting / Decision Date (on or after)	Issue Type	Purpose & Report Title	Portfolio Holder	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
26 February 2015	<b>Non Key</b>	Budget Monitoring Report <i>To report the financial position of the Council for both Revenue and Capital</i>	Corporate Strategy & Finance – Councillor AW Johnson, Leader of the Council	Economy, Communities & Corporate / Peter Robinson
26 February 2015	<b>Non Key</b>	Quarterly Performance Report <i>To review performance</i>	Economy, Communities and Corporate - Richard Ball	
26 Feb 2015	<b>KEY</b>	Delivering the Strategic Approach for Children & Young People with disabilities and / or special educational needs <i>To approve the Strategic Approach for Children &amp; Young People with disabilities and / or special educational needs</i>		<b>Children's Wellbeing – Richard Watson</b>
26 Feb	<b>Non</b>	Staying Put Project		Children's

2015	<b>key</b>	To approve the Staying Put Policy and Procedures		Jo King, Head of LAC
26 February 2015	Non Key	Children's Safeguarding Update	To inform Cabinet of the outcome of the DfE Review To inform Cabinet of the outcome of the HSCB LGA Peer Diagnostic To update Cabinet on the progress to date on the Ofsted Action Plan	Children's Wellbeing – John Roughton
26 Feb 2015	<b>Key</b>	Future of Colwall Primary School Building	To approve the capital expenditure for the future of Colwall School Building	Children's Andy Hough
26 February 2015	Non Key	Public Health Annual Report	Health & Wellbeing – Councillor GJ Powell	Public Health / Susan Lloyd
Now a Cabinet Member decision H & WB – Date TBC	<b>KEY</b>	Herefordshire Better Care Fund To agree the requirements arising from the Herefordshire Better Care Fund (BCF) Plan (January 2015 Submission) and to approve the Joint Commissioning Plan, Spending Plans and BCF Section 75 Agreement for 2015/16	Health & Wellbeing – Councillor GJ Powell	Adults & Wellbeing Robert Vickers
26 February 2015	<b>KEY</b>	Approval to undertake a procurement exercise in respect of pupil referral services for Herefordshire To obtain Cabinet approval to undertake a procurement exercise utilising a tender procedure in line with section 4.6.13.3 of the council's contract procedure rules in order to identify a preferred provider of pupil referral services (includes Herefordshire's pupil referral function, behaviour outreach function and home and hospital education function)	C&YP Councillor J Millar	Les Knight

<b>DECISION MAKER CABINET MEMBER TRANSPORT &amp; ROADS COUNCILLOR P RONE</b>			
<b>Decision Date</b>  (on or after)	<b>Issue Type</b>	<b>Purpose &amp; Report Title</b>	<b>Directorate, Lead Officer &amp; Contact information for documents/report to be submitted to Decision Maker</b>
<b>5 February 2015</b>  <b>Reg 10 Gen</b>	<b>KEY</b>	<b>Local Highways Maintenance Challenge Fund</b>  Subject to a successful bid to the Department for Transport's Local Highway Maintenance Challenge Fund – approve investment in the	Economy, Communities & Corporate – Place Based Commissioning

<b>Exception Ref: 2015.012</b>		highway asset in accordance with the business case that supports Herefordshire's bid	Clive Hall – Head of Highways & Community Services
<b>5 February</b>	Non Key	Local Highways Maintenance Challenge Fund Authorise the Assistant Director Place Based Commissioning to submit a bid to the Transport Pilot Fund to secure funding to test new models for joined-up commissioning of transport across public sector boundaries.	Economy, Communities & Corporate – Place Based Commissioning Steve Burgess – Head of Transportation and Access
<b>5 February</b>	Non Key	Flood Gates & Signs – Haywood Lane, Marden To consider the executive response to the motion approved by council in relation to the provision of gates on Haywood Lane, Marden for use during periods of flooding of the highway	Economy, Communities & Corporate – Place Based Commissioning Alasdair MacDonald – Design & Build and Locality Manager
<b>5 February</b>	<b>Key</b>	Total Transport Pilot Fund Authorise the Assistant Director Place Based Commissioning to submit a bid to the Transport Pilot Fund to secure funding to test new models for joined-up commissioning of transport across public sector boundaries.	Economy, Communities & Corporate – Place Based Commissioning Steve Burgess – Head of Transportation and Access
<b>5 February</b>	<b>Key</b>	Go Ultra Low Cities Fund Authorise the Assistant Director Place Based Commissioning to submit a bid to the Office for Low Emission Vehicles to secure significant capital funding to develop Herefordshire into an international exemplar for electric vehicles	Economy, Communities & Corporate – Place Based Commissioning Ben Boswell – Energy & Environmental Management Team Leader
<b>Date TBC</b>	Non Key	Adoption of a protocol for dealing with applications for amendments to Herefordshire Council's Highways Records To approve the adoption of the draft protocol for adding to or amending Herefordshire Council's Highways records	Economy, Communities & Corporate – Spencer Grogan

**DECISION MAKER  
CABINET MEMBER HEALTH & WELLBEING  
COUNCILLOR GJ POWELL**

<b>Decision Date</b> (on or after)	<b>Issue Type</b>	<b>Purpose &amp; Report Title</b>	<b>Directorate, Lead Officer &amp; Contact information for documents/report to be submitted to Decision Maker</b>
12 February	<b>Key</b>	<b>Public Health Contract Arrangements</b>  To secure approval for the proposed contract letting and extension arrangements for Public Health Contracts.	Adults & Wellbeing, Public Health  Susan Lloyd, Interim Director of Public Health
4 February	<b>Non Key</b>	<b>Homelessness Prevention Strategy</b>  <b>To set out the Local Authority's plans for the prevention of homelessness</b>	Adults Wellbeing / Jane Thomas // Laura Lloyd

DECISION MAKER MARCHES LOCAL ENTERPRISE PARTNERSHIP JOINT EXECUTIVE COMMITTEE			
Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
TBC	Non key	Marches LEP Accountability Framework To agree a draft accountability framework for submission to government.	Marches LEP; Jacquie Casey

DECISION MAKER CABINET MEMBER INFRASTRUCTURE COUNCILLOR PD PRICE			
Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
6 February 2015	Key	West Mercia Energy gas supplier contract  To complete the gas supplier contract to Total Gas & Power on the recommendation of the joint committee.	Economy, Communities & Corporate – Richard Wood

DECISION MAKER CABINET MEMBER CORPORATE SERVICES COUNCILLOR PM MORGAN			
Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
CM – Corporate Services 6 Feb 2015	KEY	<b>Back office support services</b> <i>Approve the business case and agree the implementation plan for the re-commissioning of services currently provided by Hoople.</i>	Richard Ball, ECC Rob Ewing

DECISION MAKER CABINET MEMBER CORPORATE STRATEGY & FINANCE: COUNCILLOR AW JOHNSON, LEADER OF THE COUNCIL			
Decision Date	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker

(on or after)			
<b>25 February 2015</b>	<b>Key</b>	Business unit scheme on plot S5 of the enterprise zone To approve construction of business units on the enterprise zone and agree the procurement mechanism for delivery	<b>ECC, Mark Pearce</b>
<b>25 February 2015</b>	<b>Key</b>	Hereford Enterprise Zone: Capital Interventions 2015/16 (Phase 1) To approve capital interventions to make Zone ready for investment 2015/16	ECC, Mark Pearce

<b>DECISION MAKER CABINET MEMBER YOUNG PEOPLE &amp; CHILDREN'S WELLBEING: COUNCILLOR JW MILLAR</b>			
<b>Decision Date</b> (on or after)	<b>Issue Type</b>	<b>Purpose &amp; Report Title</b>	<b>Directorate, Lead Officer &amp; Contact information for documents/report to be submitted to Decision Maker</b>
TBC February	<b>Non Key</b>	New Horizons - Post 19 Learners with Learning Difficulties and or Disabilities Pilot Project Report  To give an update on the small pilot for further education, independent living and therapeutic services for young people aged 19-25 who have learning difficulties and disabilities of a profound, multiple or severely complex nature, which commenced on 1 October 2013. As resolved by cabinet on 19th September 2013.  For the Cabinet Member for Children's Wellbeing to review and agree to the recommendations in the report including that the pilot project continues. As resolved by cabinet on 19th September 2013.	Children's Wellbeing / Alexia Heath
<b>19 Feb TBC</b>  <b>27 February latest</b>	<b>Non key</b>	<b>Final School Budgets 2015/16 – National School Funding Formula</b> To approve final school budgets for 2015/16 as recommended by Schools Forum and as required by the local implementation of the National Schools Funding Formula	CWB: Malcolm Green

<b>DECISION MAKER CABINET MEMBER CONTRACTS &amp; ASSETS: COUNCILLOR H BRAMER</b>			
<b>Decision Date</b> (on or after)	<b>Issue Type</b>	<b>Purpose &amp; Report Title</b>	<b>Directorate, Lead Officer &amp; Contact information for documents/report to be submitted to Decision Maker</b>
End of Feb 2015	Non Key	Adoption of Leisure Facilities Strategy  Formal adoption of Leisure Facilities Strategy	Economy, Communities & Corporate – Mick Ligema

**Executive Decisions to be taken – March 2015**

<b>DECISION MAKER COUNCIL</b>				
<b>Meeting / Decision Date</b> (on or after)	<b>Issue Type</b>	<b>Purpose &amp; Report Title</b>	<b>Portfolio Holder</b>	<b>Directorate, Lead Officer &amp; Contact information for documents/report to be submitted to Decision Maker</b>
6 March 2015		Setting of Council Tax		

<b>DECISION MAKER CABINET</b>				
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<b>26 March</b>	<b>KEY</b>	Herefordshire Older People's Housing Strategy and Pathway  To approve the Herefordshire Older People's Housing Strategy and Pathway Action Plan		Adults and Wellbeing  Richard Gabb

<b>DECISION MAKER CABINET MEMBER HEALTH &amp; WELLBEING COUNCILLOR GJ POWELL</b>				
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2 March 2015	<b>KEY</b>	<b>Contract Award for the delivery of Health Checks and Stop Smoking service</b>  The purpose of the report is to secure approval of the contract award for the delivery of the Health Checks and Stop Smoking service	Adults and Wellbeing Directorate, Public Health, Gwen Ellison, Health Improvement Programme Manager	
31 March 2015	<b>Non Key</b>	Herefordshire Tenancy Strategy 2012 -2015.  <i>To review and update current Strategy in accordance with the</i>	Adults Wellbeing / Jane Thomas	

		<i>Localism Act 2011 (s.150). The Strategy sets out matters to which the registered providers of social housing for its district are to have regard in formulating policies.</i>	
TBC (March 2015)	<b>KEY</b>	Strategic Review of Extra Care Provision  To determine the scope and future provision at all extra care schemes in the county including the Rose Gardens	Health & Wellbeing / Adults Wellbeing  Richard Gabb
TBC (March 2015)	<b>KEY</b>	Rose Garden- Extra Care Support Provision Contract  Approve an extension to the current contract with the provide Extra Care Charitable Trust (ECCT) – extending arrangements until March 2016.	Laura Lloyd Commissioning Officer Adult and Wellbeing Directorate
4 March 2015	<b>KEY</b>	Re-commissioning of Carers Short- Break Service  To confirm future arrangements for the provision of the Carer's Short - Break Service	Adults Wellbeing/ Amy Pitt

**DECISION MAKER  
CABINET MEMBER YOUNG PEOPLE & CHILDREN'S WELLBEING:  
COUNCILLOR JW MILLAR**

Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
26 March 2015	<b>Key</b>	<b>Commissioning and re-provisioning of children's services – Children's centres</b>  <i>To secure approval to commission and/or as appropriate re-provide children's centres and associated services</i>	Childrens Wellbeing – Philippa Granthier

**DECISION MAKER  
CABINET MEMBER CORPORATE STRATEGY & FINANCE:  
COUNCILLOR AW JOHNSON, LEADER OF THE COUNCIL**

Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
<b>9 March</b>	<b>KEY</b>	<b>Herefordshire LEADER programme 2015-2020</b>  To confirm delivery arrangements of LEADER programme through Herefordshire Council	Economy, Communities and Corporate  Dawn Turner

DECISION MAKER CABINET MEMBER TRANSPORT & ROADS COUNCILLOR P RONE			
Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
26 March 2015	<b>KEY</b>	Public Realm Annual Plan 2015/16  To confirm the Annual Plan for the Public Realm Services Contract with Balfour Beatty Living Places	Economy, Communities & Corporate – Place Based Commissioning  Clive Hall – Head of Highways & Community Services

**Executive Decisions to be taken – June 2015**

DECISION MAKER CABINET			
Issue Type	Purpose & Report Title	Portfolio Holder	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
June 2015	Review of Smallholdings  <i>To apprise Members of the outcome of the Smallholdings Review undertaken by Fischer German and to seek approval for the recommendations contained therein</i>		Economy, Communities and Corporate – Tony Featherstone
June 2015	Non Key  <i>Quarterly Performance Report</i>  <i>To review performance</i>		Economy, Communities and Corporate - Richard Ball

DECISION MAKER CABINET				
Meeting / Decision Date (on or after)	Issue Type	Purpose & Report Title	Portfolio Holder	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
<b>September 2015</b>		Herefordshire Safeguarding Boards Business Plan and Annual Report.  <i>To inform Cabinet of progress made towards the implementation of the Safeguarding Board Business Plan and annual report</i>	Young People and Children's Wellbeing / Councillor J Millar	Children's Wellbeing, John Roughton?

**DATE TO BE CONFIRMED**

<b>DECISION MAKER CABINET</b>			
<b>Issue Type</b>	<b>Purpose &amp; Report Title</b>	<b>Portfolio Holder</b>	<b>Directorate, Lead Officer &amp; Contact information for documents/report to be submitted to Decision Maker</b>
<b>TBC December 2015</b>	Rose Garden- Extra Care Support Provision Contract  Award of the extra care contract at Rose Gardens, following the procurement exercise in December 2015.	Health & Wellbeing	Adults Wellbeing / Laura Lloyd